

TRAINING TEMPLATE TRANSFER OF KNOWLEDGE (ToK) TRAINING

 28 September 2022

 Centre of Excellence (CoE)
Training Room, Level 1, JIM,
WP Putrajaya

PARTICIPANTS

- Pasukan Petugas Khas (PPK) MOHA
- Information Technology & Record Division (BTMR) JIM
- NIISe Project Core Team JIM
- Independent Project Management (IPM) Team
- NIISe Contractors

OBJECTIVES

01

Providing knowledge on the uses of training template.

02

Sharing the mechanisms of using the template for training purposes.

03

Briefing on the importance and roles of the training template.



Organised by Business Tower NIISe Contractor

5 TYPES OF TRAINING TEMPLATES

- 01** Training Participant Profiling
- 02** End User Training Profiling
- 03** Training Needs Analysis (TNA)
- 04** Pre and Post Training Assessment
- 05** Training Evaluation Assessment



FINDINGS

Participants gained information on the training templates used for NIISe training and the accurate and effective methods to fill up the template